## **Division of Drug Control**

4201 Patterson Avenue Baltimore, Maryland 21215 (410) 764-2890

## IMPORTANT CONTROLLED DANGEROUS SUBSTANCE (CDS) INSTRUCTIONS FOR INITIAL APPLICATION

To ensure the expeditious processing of your CDS application, please refer to these instructions when completing your application.

- Send completed application with a fee of \$120. Make check or money payable to: DHMH – Drug Control. Do Not Send Cash. The application fee for change in ownership of the registrant's business or professional practice is \$144.
- 2. If you do not have a valid Maryland State license, **do not** complete a CDS application until your Maryland licensure has been approved.
- 3. CRNP's, CNM's and PA-C's must provide a Maryland business address on the application. CRNP's and CNM's written Agreement must be approved by the Board of Nursing before submitting a CDS application. PA-C's Delegation Agreement must be approved by the Board of Physicians before submitting the CDS application.
- 4. If you are filing "Exempt" status, a Maryland business address must be provided.
- 5. Check your application for completeness, have you:
  - ➤ Completed all required information?
  - > Signed and dated the application?
  - ➤ Included a signed check or money order?

Please allow 3 weeks before inquiring about the status of your CDS certificate.